

General Terms and Conditions of Business

Ingenics Academy

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General Terms and Conditions of Business for Ingenics Academy events

1. Service Provision

The scope of services is outlined in the pertinent event program and on the website of Ingenics Academy. Customized in-house seminars, workshops and coaching sessions shall be specified separately in an official offer.

2. Due date and payment

Participation fees and the amount due for specific services must be settled within 14 days of receipt of invoice.

3. Replacement of coach or speakers

If a coach/moderator/speaker is unable to attend, Ingenics reserves the right to replace the advertised coach/moderator/speaker with a person of similar experience/standing.

4. Organization of events

Events shall take place at the defined or agreed location.

5. Cancellation of event

Participants shall be notified immediately if an event cannot take place for reasons beyond the control of Ingenics (for example force majeure). If any fees have already been paid, naturally these shall be refunded. Further claims are excluded.

6. Withdrawal from event

If you need to withdraw from an event, Ingenics will gladly accept a replacement participant at any time before the event starts, at no additional cost.

Cancellations are to be made in writing, with full details of the reason for the cancellation.

Please note that withdrawals from an event are subject to the following administration fees:

- 2 to 4 weeks before the event: 30% of participation fee.
- Less than 2 weeks before the event: the total amount shall be due.

7. Data protection

Personal and company data may be processed and used by Ingenics in keeping with prevailing data protection law.

8. Copyright

The copyright on all training documents is owned by Ingenics AG. Reproduction or transmission of documents is not permitted without the prior written permission of Ingenics AG.

9. Place of jurisdiction

These Terms and Conditions are subject to German law. The place of fulfillment is Ulm in the German state of Baden-Württemberg.